

ASME CIE Tele-Conference

October 13, 1999, 3:30 - 5:45 EST

Meeting Minutes

Participants: Yong Se Kim, David Lee, S. "Jay" Jayaram, Rich Crawford, Plamen Bliznakov, Ravi Rangan, Kos Ishii, Fred Goldfarb, David Rosen

Discussion Items

1. Meeting Minutes. Need these prepared and distributed in a timely manner.

2. Special Event Showcase for ASME DETC & CIE 2000

Jay Jayaram, Plamen Bliznakov, Ravi Rangan - Ad hoc committee

Call for participation has been prepared in draft form. Will be emailed to the Executive Committee.

Travel support issue for attending conference for Special Event Showcase teams. There was general consensus that support from the CIE Custodial Fund is an appropriate usage of funds, particularly since it will help showcase CIE technologies and activities. Alternatively, some discussion of including this support in the Conference budget and underwriting the Conference at some percent, to be determined. General agreement to include travel reimbursements as part of the Conference budget. An amount of \$300-500 per team seemed reasonable for up to 10 teams. We agreed to allocate \$400 per team for up to 10 teams to reimburse them from the CIE Custodial Fund (vote: 3-1 in favor).

A specific plan is needed for publicizing a call-for-participation, soliciting vendors, planning a location, date, time, etc. Also, a budget plan needs to be prepared that covers all foreseeable expenses. Yong Se will work with Lung-Wen Tsai (Conference Chair for ASME DETC) on the total package of plans and expenses.

Current Custodial Fund is \$35,800.

3. ASME Congress 1999 and 2000

Rich Crawford has organized a panel session for the 1999 Congress on CAD For The Next Century, with a panel of industry representatives from CAD companies. The panel session will be held on Monday afternoon.

Rich Crawford requested one session for the 2000 Congress. There is a possibility of reserving additional sessions, if we so desire, if requests are made by January 25, 2000.

4. Bylaws for CIE Division

Constitution and Bylaws Committee, members: Peggy Bocks, David Rosen, Kos Ishii, Fred Goldfarb.

The Bylaws are being worked on, but the Bylaws committee has nothing new to report.

5. CIE Newsletter

Rich Crawford has the lead on this. He is expecting a Call-For-Papers and other inputs from individuals (they know who they are). The plan is to have a Newsletter completed before the end of 1999.

6. ASME TEC 2000

The TEC 2000 event will be held on March 3-5 at Houston Airport Marriott Hotel. Each Division may have up to 3 delegates who can apply for reimbursement. Additionally, each Division can send extra representatives, but they may not apply for reimbursement. A letter from ASME will be sent (probably via email) to Division Chairs notifying them about the TEC, number of delegates, etc.

7. CIE Technical Journal

Yong Se has had some communications with ASME Publications staff and has received documentation on starting new journals. Additionally, he received information on the Electronic Packaging journal proposal to ASME (from 1987). He will circulate this information to the Executive Committee.

Yong Se has spoken with several individuals concerning the possibility of serving as Technical Editor of a new Technical Journal. To date, no one has volunteered to serve as Editor. Some discussion occurred concerning possible overlaps with other ASME journals, specifically the J. of Mechanical Design and J. of Manufacturing Science and Engineering. Some benchmarking of other journals and organizations may be very helpful, particularly IEEE and ACM.

The Congress and TEC are key times when discussions can be held with ASME staff concerning a new journal.

An ad hoc Publications Committee was appointed to include Yong Se Kim, Jay Jayaram, and David Rosen. They will put together a broader committee, address other publications, pursue possible candidates for Technical Editor, and pursue other business as appropriate.

Respectfully Submitted,

Dave Rosen