

## ENVIRONMENT & TRANSPORTATION GROUP BOARD MEETING

2002 International Mechanical Engineering Congress & Exposition (IMECE)

Monday, November 18, 2002, 1:00 p.m. - 5:00 p.m.

Hilton New Orleans Riverside Hotel, Grand Salon Section 4, 1<sup>st</sup> Floor

### Meeting Minutes

#### 1. Call To Order and Introductions

Meeting called to order at 1:10 pm by K. Moore (incoming VP) in place of VP Akay who joined later following the honors luncheon. Introductions were made. (**Attachment A** -meeting participants)

#### 2. Approval of Agenda

It was

**Moved:** To approve agenda as submitted. (**Attachment B**)

#### 3. Approval of Minutes from the E&TG Board Meeting On 3-8-02

**Moved:** To approve the minutes of the March 2002 meeting as distributed.

It was approved and noted by H. Scarton that NCAD bylaws were approved.

#### 4. Report & Comments of Vice President

##### A. Group Strategic Plan

-VP Akay commented on ITF and Group strategic plan developed by E. Manes, noting that it is a starting point. He acknowledged that finances are a priority and that ASME wants each unit to generate revenue, as outlined in E. Manes' strategic plan.

-He also noted that the volunteer/human asset is not explicit in the strategy plan.

-B. Gorin feels Group Strat Plan does not have a well-defined statement of where we are and how we are going to get there and that the plan is only about doing more of same thing; that it does not address that we are too academic and it should do more industry programming.

-A. Moghissi feels financial objectives should not be the driving force behind what we do (it should be service to the public).

-COE Sr. VP Adamek noted the Petroleum Division as an example where they did away with the declining ETCE conference after 20 years and conducted workshops instead because that is what customers wanted.

**Action Item:** VP Akay would like each division to review Strategic Plan and accept and or modify the components that meet the needs of their divisions and include competitors.

**Action Item:** To plan a meeting in the third week of January (2003) in Washington D.C. for Divisions to come with their strategic plans (please note suggestion that each division bring at least five group-wide strategic visions).

**Action Item:** VP Akay noted that each Division Chair responsible for getting revised versions of the strategic plans and communicating them to their members by TEC.

**Action item:** E. Manes to send Board Reps, Executive Committee Members, and TC Chairs, the strategic plan he developed that outlines suggestions of new directions for the Group.

##### B. Environmental Institute Proposal

VP Akay indicated that he submitted EED's institute proposal to ITF for their consideration. He feels the 'peer-review' aspect will be up for debate and most likely will have to be re-worked. (**Attachment C**)

The Operating Board meeting was temporarily adjourned at 4:40 PM to convene the Nominating Conference

-B. Gorin presided in lieu of G. Arrasmith

-A. Moghissi was nominated for NC Representative. It was voted and approved.

-B. Gorin was nominated as First Alternate (pending reply from G. Simitzes). G. Simitzes was nominated (for second term) as Second Alternate.

**Action Item:** B. Gorin to contact G. Simitzes to inquire if he would like to be NC First Alternate or if prefers to stay as NC Second Alternate.

For MAL's (two positions open to replace K Moore and B. Gorin)

Nominees: H. Scarton, S. Buckley, and R. Marboe; (Nominees left during discussion).  
S. Buckley and R. Marboe were elected for MAL positions.  
-J. Robinson was nominated to run for BOG (Scarton to sponsor).  
Nominations adjourned at 5:05 pm, at which time the Operating Board meeting was reconvened.

## 5. Division Reports

### Aerospace

Aerospace Division Chair I. Chopra highlighted from written report. (Attachment D)

**Action Item:** E. Manes to follow up re: Spirit of St. Louis endowment status.  
Closed: Status is as follows: As of Nov. 2002 (including the debit of the 2002 award that was approx. \$2000 and the subsequent 4K contribution by Northrop Grumman) the balance is approx. \$1501.00

**Action Item:** E. Manes to email E&T Group (and Aerospace) to go to Dayton for the History and Heritage celebration.

### Environmental Engineering

EED Chair S. Buckley reported: (Attachment E)

- increasing business knowledge about CO2
- reviewing ASME statement on 'green manufacturing'
- seeking input from other Divisions
- discussed funds for recipients travel expenses

### Noise Control and Acoustics

NCA Chair R. Marboe reported: (Attachment F)

- COE plan discussed
- technical sessions at IMECE
- reorganized technical committees,
- announced the Rayleigh Lecture was given by Dr. Ilene Busch-Vishniac.

### Rail Transportation

RTD Chair J. Punwani, RTD Chair reported:

- to increase membership next year by attracting members from transit business
- lost revenue in 2002 JRC (first time in ten years).
- VP Akay asked if RTD is interested in gov't relations, especially with high-speed rail
- Awards including Scholarships and the Stucki Award,
- A. Moghissi said program on transuranic waste transport could provide opportunity
- Joint Rail Conference with ICED in Sept. (will be doing three instead of the normal two).

Akay agreed to work on an ASME Committee called Critical Asset Protection Initiative (CAPI) re: transportation including aero cargo, subways, truck and rail transp., hazardous materials containers, and city transp.

**Action Item:** J. Punwani will look into creating a committee on government relations regarding high-speed rail.

**Action Item Request:** VP Akay requests that if any division reps have contact information of individuals that can assist as resources experts for the Critical Asset Protection Initiative Committee (CAPI), that he is now participating in, to please email the information.

### Solid Waste Processing

SWP Chair J. Austin reported: (Attachment G)

- main losses due to poor investments performance
- to concentrate on increasing membership
- IWSA supportive on SWP
- SWP to work with EED for a Summer Meeting in August of 2003

**Action Item:** J. Austin to work with H. Scarton on program representatives and bylaws for approval at TEC in March.

-VP Akay mentioned that for 2003 SWP might need to subsidize event again. F. Adamek stressed that if it accomplished what it was set out to do then it worked. If not, plan to do something else. (VP Akay mentioned how SWP was inactive until J. Austin began to participate a few years ago and moved the division forward with a strategic plan that included small meetings with subsidies (this meeting was red flagged by COE due to requirements - however it was accepted).

-A. Moghissi made motion that the Board acknowledge the great work of J. Austin. It was.

## **6. Standing Committee Reports**

### **A. Honors**

(EED Chair T. Bonano – will report on this standing committee instead of T. Farabee.)

### **B. Long Range Planning**

There was no report

### **C. Division Performance**

There was no report

### **D. Technical Coverage & By-Laws**

H. Scarton reported.

## **7. Liaison Representative Reports**

### **A. Nominating Committee**

G. Arrasmith submitted written report (**Attachment H**).

### **B. Distinguished Lecturers Committee**

**Action Item:** E. Manes to distribute list of existing distinguished lecturers to the minutes.

### **C. Member Interests Committee**

G. Arrasmith submitted written report (**Attachment H**).

### **D. Board on Research**

A. Moghissi reported on BRTD

### **E. Membership Development Committee / Divisional Membership Development**

G. Arrasmith submitted written report (**Attachment H**).

### **F. Int'l congress Program Committee**

M. Hastings reported.

-total number of sessions declined, however sessions for E&TG same as in 2002

### **G. Committee on Technical Planning**

No report.

## **8. ASME Staff Report**

E. Manes reported on the conference tool and the meeting management document. It was noted that for the upcoming TEC March 7 - 9, divisions should select 2 funded delegates – that is usually the incoming chair and incoming member. Also noted - the COE retreat is scheduled for March 6 at TEC.

## **9. New Business**

No report.

## **10. Next Meeting**

The next Board meeting will be held on March 7, 2003 from 1:00 p.m. to 5:00 p.m. at the Hyatt Regency Hotel in Houston, Texas.

## **11. Adjournment**

The E&TG Board meeting adjourned at 5:15pm.

Submitted by,

Elio A. Manes  
Secretary for the Board

