

**Meeting Minutes HTD K-15 Committee
Transport Phenomena in Manufacturing and Materials Processing
Monday, July 9, 2007, 7-9 PM
Fraser Room, Westin Bayshore, Vancouver, BC**

Committee meeting was not held due to low attendance.

Chang Oh – HTD Executive Committee Report

- Vacancies to be filled by November 2007. Send nominations to Rod Douglas before IMECE07.
 - Max Jacob (1)
 - Executive Committee (1) from industry
 - K2 (3)
 - JHT Associate Editor (6)
 - Membership Development Chair (1) and members (2)
 - Honors and Awards (4)
 - 2011 Summer Heat Transfer Conference TPR
- Improving future conferences
 - Starting IMECE08 (Boston, TPR Van Carey), KCR will be the K committee chair. It is hoped that the K committee chair will be more experience and responsible, with more ownership. The K committee chair will create a conference committee chaired by K committee chair.
- Update HTD by-laws
 - Bylaw is more than 10 years old, and outdated. The Executive Committee is updating by-laws, and will send draft to K committee chair before IMECE07. Final approval will be around January 2008.
- Merit/Demerit of Extended Abstract publications.
 - Executive Committee is considering to completely move to one page Extended Abstracts for ASME HTD conferences starting IMECE08, for 1-2 year trial. This idea had been discussed for several years, but finally triggered with ASME copyright issues at SHTC07. ASME is too stringent with ASME copyright form, resulting in a number of papers being excluded from the conference CD. The Executive Committee still needs to seek approval from ASME. The Executive Committee requests committee feedback to Rod Douglass.
- Custodial Balance
 - Balance is \$139K as of July 2007. Seeking suggestions on how to best use custodial account, i.e. student best paper awards, workshop funds, etc.

ATTACHMENT

**HTD K-15 Committee Meeting
July 9, 2007
Attendance**

| Name | Email Address |
|-------------------|--|
| Milind A. Jog | Milind.Jog@uc.edu |
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