

ASME INTERNATIONAL

**POWER DIVISION
COMBINED CYCLE COMMITTEE
BY-LAWS**

Revised June 28, 2012

Table of Contents

I. NAME.....	3
II. PURPOSE AND SCOPE.....	3
III. ORGANIZATION	3
IV. MEMBERSHIP.....	3
V. EMERITUS MEMBERSHIP.....	4
VI. OFFICER DEFINITIONS	4
A. Chairperson.....	4
B. Vice Chairperson	4
C. Secretary	4
D. Papers Review Coordinator	5
VII. OFFICER ELECTIONS AND REPLACEMENT	5
A. Progression.....	5
B. Nominations and Elections	5
C. Replacement.....	5
VIII SUBCOMMITTEES.....	6
A. Ad-Hoc Subcommittees	6
B. Joint Subcommittees	6
IX. MEETINGS AND CONDUCT OF BUSINESS	6
X. COMMITTEE RECORDS	7
A. Main and Executive Subcommittees.....	7
B. Subcommittees.....	7
XI. COMMITTEE FUNDS.....	7
XII. AMENDMENTS	8

I. NAME

This committee shall be known as the “Combined Cycle Committee” (Committee). It is one of the technical committees of the Power Division within the Energy Conversion Board of ASME International. The society was formerly known as the American Society of Mechanical Engineers (ASME).

II. PURPOSE AND SCOPE

The Combined Cycle Committee shall function as a technical committee of the Power Division to promote the technological science, development, design, construction, operation and maintenance of combined cycle power plants as well as their major components.

The Combined Cycle Committee shall address all technological aspects of combined cycle power plants. Such combined cycle power plants could be either electric power generation facilities, industrial facilities or co-generation plants. Combined cycle power plants typically are combinations of gas turbine and steam turbine cycles, as well as gas and (or) steam turbine cycles operating in combination with fuel cells, solar systems or any other power generation equipment. The Committee will also cover any cycle issues and variations related to present and potential fuels to be burned in combined cycle facilities.

The Combined Cycle Committee shall accomplish this purpose and scope within the framework and mechanisms as outlined in the Power Division by-laws.

III. ORGANIZATION

The Committee shall be organized in accordance with the constitution, by-laws and rules of ASME, the Power Division by-laws and the Combined Cycle Committee by-laws. In case of conflict, the ASME and then the division rules shall take precedence.

IV. MEMBERSHIP

The Combined Cycle Committee shall consist of members knowledgeable in fields of development, design, construction, operation and (or) maintenance of combined cycle power plants.

The Committee shall approve the members. All Committee members shall be ASME members. Non-active members may be nominated by this Committee for appointment as associates. Division associates may participate in all Combined Cycle Committee activities, but without the right to vote.

Members unable to attend any meeting may designate an alternate to attend and vote in his/her place. Alternatively, members may vote by mail on any known issues by sending their vote to the Committee secretary at least one week prior to the scheduled Committee meeting.

Nominations for appointment of members can be made after they have attended two Committee meetings within a two-year period. An individual remains a member as long as he/she attend at least two Combined Cycle Committee meetings every two years and meet the requirements of the Combined Cycle Committee in accordance with these bylaws.

V. EMERITUS MEMBERSHIP

The Combined Cycle Committee, from time to time, may additionally recognize the past outstanding contributions to Committee activities made by a recently retired or inactive individual. The Committee shall nominate the individual for appointment by the Power Division Executive Committee as a lifetime member emeritus.

VI. OFFICER DEFINITIONS

The Combined Cycle Committee shall elect a chairperson, a vice chairperson, a secretary and a paper review coordinator.

A. Chairperson

The Chairperson will be responsible for the operation of the Combined Cycle Committee in accordance with these bylaws. The term of office shall be one (1) year. The Chairperson is designated as the Committee representative to the meetings with the Executive Committee of the Power Division.

B. Vice Chairperson

The Vice Chairperson will act on behalf of the Chairperson when the Chairperson is unable to attend meetings. The Vice Chairperson is also designated as the member of the Power Division Program Coordination Committee representing the Combined Cycle Committee. The term of office shall be one (1) year.

C. Secretary

The Secretary will maintain up-to-date records of all Committee members. The Secretary will record the business transacted at each Committee meeting and distribute a copy to each active member. This is a two (2) year term. The new member entering in an even year will be Secretary and after the two year term will become Vice Chairperson.

D. Papers Review Coordinator

The Papers Review Coordinator shall be responsible for the orderly arranging of technical paper preparation, review, and presentation in coordination with the Power Division Operating Guide. The Coordinator may select other Committee members to assist in the performance of duties and responsibilities concerning paper review activities. This is a two (2) year term. The new member entering in an odd year will be Papers Review Coordinator and after the two year term will become Vice Chairperson. The Papers Review Coordinator shall represent the Combined Cycle Committee at all Power Division Program Coordination Committee functions.

VII. OFFICER ELECTIONS AND REPLACEMENT

A. Progression

The appointment shall be made for a term of four (4) years. Generally the Vice Chairperson will become Chairperson after serving one year as Vice Chairperson, alternately the Secretary or Papers Review Coordinator will become Vice Chairperson (per the above terms) after serving in their respective position for two years and the new officer will fill the vacant Secretary or Papers Review Coordinator position. The Committee officer's terms shall commence after the ASME Power Conference and terminate after the following ASME Power Conference.

B. Nominations and Elections

The Committee members shall make nominations for officer positions for the Combined Cycle Committee or officers to the Committee at the Committee meeting held at the ASME Power Conference. Any Committee member in good standing for one year or more is eligible for nomination for an open officer position. Election of officers shall normally be held at the ASME Power Conference's Committee meetings. Elections will be by simple majority of the votes cast. Only Committee members present at the ASME Power Conference Committee meeting may cast votes. The elections may be by secret ballot or by raised hand at the discretion of the Committee Chairperson.

C. Replacement

If the Chairperson or Vice Chair positions become vacant during their normal terms, it should be filled with the normal progression order in "A" above. If the vacancy is for either the Papers Review Coordinator or the Secretary positions, the highest-ranking officer with agreement of one other officer shall appoint a temporary replacement. The temporary replacement shall serve in the appointed position until the next regularly scheduled Committee meeting at which time an election shall be held for the position. At this Committee meeting, the existing

Committee officers shall clarify (and minimally adjust, if needed) the remaining term of each officer position.

VIII SUBCOMMITTEES

A. Ad-Hoc Subcommittees

The Combined Cycle Committee may establish as many subcommittees as necessary to carry out its objectives. The Combined Cycle Committee Chairperson shall appoint the chairperson and members of each subcommittee.

B. Joint Subcommittees

The Combined Cycle Committee Chairperson, with the approval as required, from the Power Division Executive Committee, may establish joint subcommittees with other organizations to advance mutual goals and aims. The Combined Cycle Committee Chairperson shall appoint the members.

In general, all Combined Cycle Committee members are expected to support or be members of one or more subcommittees for the efficient conduct of Combined Cycle Committee business and to foster active participation of all members.

C. Past Chair Subcommittee

The Past Chair Subcommittee is a committee of the past chairs of the ASME Power Division Combined Cycle Committee. The Subcommittee was formed to provide assistance to the current Combined Cycle Committee Chair, as requested, on various complex subjects and areas of difficulty, as related to the continued success of the Committee.

The members are past Combined Cycle Committee Chairs who actively continue to participate in the Committee after their term of Committee Chair has ended. The Chair of the Subcommittee is the immediate past Committee Chair, shall serve as Chair for one (1) year and shall be replaced by the out-going Chair of the Combined Cycle Committee.

The Subcommittee has no established formal agenda. The Subcommittee Chair communicates with the Subcommittee members on an as needed basis to discuss the subject on which the Committee Chair has requested assistance.

IX. MEETINGS AND CONDUCT OF BUSINESS

The Committee shall hold at least two meetings a year. One of these shall be held in

conjunction with the ASME Power Conference. Other locations and times or additional meetings may be held at the discretion of the Committee.

The presence of six (6) Committee members, two (2) of which must be officers of the Committee, or their specified alternates, shall constitute a quorum for a called Combined Cycle Committee meeting.

All actions shall be approved by a majority vote of the members and alternates present.

An interim executive subcommittee meeting may be called by the Chairperson to conduct urgent business in the period between regularly scheduled Committee meetings. The executive subcommittee shall consist of the Chairperson, the immediate past Chairperson, the Vice Chairperson, the Secretary and the Paper Review Coordinator. The Committee must ratify all actions of this subcommittee at the next scheduled meeting or by letter ballot.

X. COMMITTEE RECORDS

A. Main and Executive Subcommittees

The Secretary of the Combined Cycle Committee shall be responsible for keeping the records for the Combined Cycle Committee. Copies of all correspondence on Combined Cycle Committee affairs shall be sent to the Secretary. Copies of all minutes and pertinent correspondence shall be sent to the Power Division Executive Committee Secretary. Files will be maintained and presented to the new Secretary.

B. Subcommittees

If a subcommittee appoints a secretary, that person will keep the records of its correspondence and actions; otherwise, this will be the responsibility of the subcommittee chairperson. Copies of these records shall be forwarded to the Combined Cycle Committee Secretary of the Committee.

XI. COMMITTEE FUNDS

All moneys received by the Combined Cycle Committee shall be delivered to the Power Division Executive Committee for deposit in the Power Division custodian account, which is maintained by the ASME International. The Power Division Executive Committee makes disbursements from the Power Division custodian fund. As required, the Combined Cycle Committee will solicit funds from the Power Division Executive Committee for use by the Combined Cycle Committee.

XII. AMENDMENTS

Any proposed change must be presented to all members of the Combined Cycle Committee at least thirty (30) days before the date of the meeting. Votes received by mail (sent to the Combined Cycle Committee Secretary) prior to the meeting will be considered as votes of members present.

These By-Laws and any amendments shall become effective upon approval by a greater than two-thirds majority of the Combined Cycle Committee members voting. After Committee approval, the bylaws will be submitted for approval to the Power Division Executive Committee.