

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting Tuesday, June 9, 2008

Executive Committee 2007 – 2008

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1. Attendees:

- Executive Committee: Peter Prassinos, John Etherton, Chinh Bui, Enrique Susemihl
- Other: Shuzhan Xu (TPC Chair), Vitali Volivoi (TPC Vice-Chair), Tom Wendt (ASME Staff)

2. Call to Order: The meeting was called to order at 11:46 am EST. Meeting was via conference call.

3. Action Items List:

- Pete to make the approved changes to the SERAD bylaws.
- Chinh to set up \$500.00 donation to the VT Memorial Scholarship fund.
- Pete to look into sending out members an email with information on possibility of supporting the Global Management Conference.
- Chinh to follow through on financial accounting for both SERAD account and the Student Design account.

4. Meeting Minutes: The meeting minutes from April 22th, 2008, was discussed and approved.

5. **Treasurer's report:** Due to difficulties with the ASME account structure and access, the Division balances were not available. Chinh to follow through to obtain financial information.
6. **Technical Communities Operating Board (TCOB), ASME Congress of Divisions:** Pete Prassinis and Chinh Bui briefed the SERAD EC on their attendance to the Division Representatives meetings, TCOB Committee on Conference/Publication Strategic Planning meeting, Engineering & Technology Management (E&TM) Operating Board meeting and the TCOB meeting. (See meeting minutes)
7. **IMECE 2008:** Shuzhan Xu gave an update to SERAD sessions for IMECE08. There presently are 42 draft paper submitted – 7 for Safety Engineering, 8 for Risk Assessment, 11 for Reliability Methods, 4 for Product and Process Safety and 16 for Automobile Safety. Topic Chairs need to designate Session Chairs, who should organize their sessions. All EC and TPC members should send names of paper reviewers to Shuzhen. Waivers for conference fees are being considered. Vitali Volovoi discussed the IMECE telecom and the need to participate in poster sessions. All paper to the SERAD Program will involve session presentations and be submitted for publication in the Conference proceedings. John Etherton is presently organizing a panel session.
8. **Next EC Member:** Now is the time to submit the names and resumes of potential candidates for consideration to the position of 4th Vice-Chair of the SERAD Executive Committee.
9. **Other Business:** Chinh indicated that SERAD should start earlier in advertising the Student Design Contest to universities and engineering students.
10. **Next Meeting:** The next EC meeting (telecom) will be held on July 16, 2008 at 11:45 EST. John Etherton, the incoming SERAD Chair will chair the meeting.
11. **Meeting Adjournment:** The meeting adjourned at 1:24 pm (EST).