

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting Tuesday, February 19, 2008

Executive Committee 2007 – 2008

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1. Attendees:

- Executive Committee: Peter Prassinos, Chinh Bui, Curtis Smith
- Other: Vince Dilworth (ASME Staff Support)

2. Call to Order: The meeting was called to order at 11:51 am EST. Meeting was via conference call.

3. Action Items List:

- Pete to send the TPC vice chair candidates to the EC.
- Pete will track down the ASME photographer that was taking pictures at IMECE 2007.
- Pete will contact Ward to see if he still needs photos for the newsletter.

4. Treasurer's report: Treasury report from January 3rd, 2008, was discussed. There were no changes from September 2007 to December 2007 since the account was not reconciled by ASME. Cost are going to be provided for a six month period, so the costs for October

through December 2007 will need to be calculated by removing the costs for the prior quarter.

- 5. LTC 2008:** Curtis has registered and made travel arrangements for this conference.
- 6. Meeting Minutes:** The meeting minutes from January 2nd, 2008, was discussed and approved.
- 7. IMECE 2008:** SERAD is looking for the IMECE 2009 chair, this person could be the co-chair for IMECE 2008. The final list of candidates will be sent to the EC for selection by way of a 3/2/1 weighted vote, with the candidate receiving the most points to be selected.
- 8. Action Items:** The action items list was reviewed and will be updated to reflect closed items.
- 9. Meeting Adjournment:** The meeting adjourned at 12:24 pm (EST).
- 10. Next Meeting:** The next meeting is set for March 4th, 2008, 11:45 EST.