

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting Wednesday, January 2, 2008

Executive Committee 2007 – 2008

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1. Attendees:

- Executive Committee: Peter Prassinos, John Etherton, Enrique Susemihl, Chinh Bui, Curtis Smith
- Other: Vince Dilworth (ASME Staff Support)

2. Call to Order: The meeting was called to order at 11:45 am EST. Meeting was via conference call.

3. Action Items List:

- Pete to send Greg Kowalski email to let him know Shuzhen Xu is doing Ward's job (SERAD conference technical chair) for IMECE 2008.
- Curtis to update the Action Item Excel file with the action items from the monthly reports.
- Pete will check on the status of the revised bylaws and will send these out to the SERAD EC.
- John to update the LTC SERAD poster.

- John and Curtis to register and make travel for LTC prior to February 15th, 2008.
 - EC needs to track down IMECE 2007 photos for website and LTC poster.
 - Pete will send out call for TPC vice chair to the SERAD member list.
- 4. Treasurer's report:** No changes from the last monthly report since the last quarter of 2007 not reconciled yet. Chinh is still not getting the budget information via email from ASME.
 - 5. LTC 2008:** Travel reimbursement provided via ASME voucher form available on the ASME web site.
 - 6. Meeting Minutes:** The meeting minutes from the November 2007 was discussed and approved.
 - 7. IMECE 2008:** SERAD is looking for the IMECE 2009 chair, this person could be the co-chair for IMECE 2008 (Shuzhen Xu is the chair). It was decided to contain all SERAD presentations to one day. Topics and topic chairs were: Safety Engineering – Chinh Bui; Product and Process Safety – John Etherton; Reliability Methods and Applications – Ward Baun; Risk Analysis – Pete Prassinis. Panel (subject yet to be determined) will be chaired by John Etherton. It was decided to have a “Best Paper Award” consisting of the registration fee. This award should be announced in the call for papers and the website.
 - 8. Meeting Adjournment:** The meeting adjourned at 12:40 pm (EST).
 - 9. Next Meeting:** The next meeting is set for February 19th, 2008, 11:45 EST.