

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting August 29, 2007

Executive Committee 2006 - 2007		
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1. Attendees:

- Executive Committee: Peter Prassinos, John Etherton, Enrique Susemihl, Chinh Bui, Curtis Smith

2. **Call to Order:** The meeting was called to order at 9:00 am.

3. **Action Items List:** Pete to set up next meeting.

4. **Treasurer's report:** None.

5. **IMECE 2007 Sessions:** Discussion on IMECE 07 sessions. Noted that some sessions have more than 4 papers. One paper is not assigned. Sessions will span two days. It was decided to switch session 15-1-1 with 15-2-1 and 15-4-1 with 15-1-2 in order to facilitate presenters travel schedules. It was noted that there was a conflict with 15-3-2 and 10-3-1. The dinner is on Monday while sessions are on Tuesday and Wednesday.

6. **IMECE 2007 Travel Expenses:** Discussion on paying attendee travel expenses. One person paid registration, but wanted to know if SERAD could pay travel. There is no

precedence for this action. Decided we should develop criteria prior to paper submittals if we wish to provide this support. It would be, at this point, unfair to support some presenters and not others. A vote was taken to NOT grant the request. The vote was unanimous.

- 7. Registration Fees for Students:** IMECE has waived these in the past. Conference chair paid these fees during the last conference, but not doing so this year. Student fee is \$150. A vote was taken to have SERAD pay the two student's fees. The vote was unanimous.
- 8. IMECE 2007 Dinner:** It was noted that the fish option was \$3 more than the chicken entree. Some attendees may not like fish, so a vote on the entrée was taken. All agreed on chicken.
- 9. IMECE 2007 Sponsors:** Noted that sponsors will be on the conference marquee. Sponsors not in the program. Need to see about putting sponsors on the SERAD website.
- 10. Meeting Adjournment:** The meeting adjourned at 9:45 am.
- 11. Next Meeting:** The next meeting is set for September 13 at 11:45 am. Pete will set up the invitation.