

# American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting Wednesday, August 27, 2008

Executive Committee 2008 – 2009		
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<b>Curtis Smith</b> <b>3<sup>rd</sup> Vice Chair, Secretary</b> Advisory Engineer Idaho National Laboratory Idaho Falls, ID 83415-3850 T: 208-526-9804 F: 208-526-2930 E: <a href="mailto:Curtis.Smith@inl.gov">Curtis.Smith@inl.gov</a>	<b>open</b> <b>4<sup>th</sup> Vice Chair, Secretary</b>	

## 1. Attendees:

- Executive Committee: John Etherton, Enrique Susemihl, Chinh Bui, Curtis Smith
- Other: Vitali Volovoi, Peter Prassinis, Tom Wendt, Shuzhen Xu

**2. Call to Order:** The meeting was called to order at 11:48 am EST. Meeting was via conference call.

## 3. Action Items List:

- Pete to make the approved changes to the SERAD bylaws/division plan, John will assist.
- John to send email to Global Management Conference chair expressing SERAD interest in developing a session.
- John to re-contact Jacinta about getting Curtis access to the SERAD account and the financial reporting system.
- John to get the student paper winner fee waiver submitted.
- Enrique will invite past EC chairs to attend the SERAD awards dinner.

- Shuzhen will invite the paper speakers to the SERAD awards dinner.
  - Enrique will look into reserving a room for Tuesday afternoon (prior to the dinner) for a SERAD EC meeting.
  - John will contact John Lyver to inform him he has been selected as the new 4<sup>th</sup> Vice-Chair of the SERAD Executive Committee.
4. **Meeting Minutes:** The meeting minutes from July 16<sup>th</sup>, 2008, was discussed and approved.
  5. **Treasurer's report:** Tom obtained the Division year-end balances were obtained. At the end of March 2008, the balance was a positive \$11,919.21. ASME is still working on getting access and improved reports for the financial system.
  6. **IMECE 2008:** The paper reviews are finished. A total of 53 papers were reviewed, with 44 accepted. A total of 11 sessions will be sponsored by SERAD. The panel session will have four speakers. The speaker registration fee waivers have been submitted. The student paper winner will present their paper, still need to get the student fee waiver submitted. Awards will be given to the past Chair (Pete), speaker (George Apostolakis), and organizer (Shuzhen).
  7. **New EC Member:** The EC voted on John Lyver as the new 4<sup>th</sup> Vice-Chair of the SERAD Executive Committee. The vote was a unanimous yes, 4-to-0.
  8. **Other Business:** Enrique and John Lyver will be the next SERAD representatives for the LTC on March 6 and 7, 2009, in Los Angeles.
  9. **Next Meeting:** The next EC meeting (telecom) will be held on October 6, 2008 at 11:45 EST.
  10. **Meeting Adjournment:** The meeting adjourned at 1:10 pm (EST).