

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting Thursday, January 22, 2009

Executive Committee 2008 – 2009		
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1. Attendees:

- Executive Committee: John Etherton, Chinh Bui, Curtis Smith, and John Lyver
- Other: Tom Wendt (AMSE – Wisconsin)
- Excused: Enrique Susemihl, Vitali Volovoi

2. **Call to Order**: The meeting was called to order at 11:50am. Meeting was via conference call.

3. **Meeting Minutes**: The meeting minutes from December 10, 2008 were approved as written with a minor editorial correction.

4. Action Items List:

- SERAD bylaws and operations plan needs to be approved by the TCOB.
 - J. Etherton made the final edits in early January and forwarded them to TCOB/John Bozewick for finalization
- Need to make appointment in early 2009 for 2009 IMECE SERAD Vice-Chair.
 - J. Etherton sent an e-mail out 1/7/09 asking SERAD membership for a volunteer.
- All EC Members are to ask employers for contributions to SERAD student design awards.
- P. Prassinis and J. Etherton to put together a listing of past IMECE SERAD Panel

meetings and forward that to E. Susemihl so he can make a decision on the 2009 IMECE SERAL Panel Session.

- All of EC think about award that could be presented at the Global Engineering Management Conference (GEMC) conference for work in the Safety management area and provide thoughts to C. Bui.
- C. Bui to put together a 'flyer' for SERAD membership on the GEMC conference for J. Etherton to circulate to SERAD membership.

Note: C. Bui provided details on the GEMC. They are included as Attachment 1.

5. Treasurer's report:

- C. Smith is still waiting to see any ASME Corporate money for the SERAD student account.
- It was discussed that C. Smith make a ~\$3,100 fund transfer from SERAD account into the SERAD student awards account. It was decided to wait until the next quarter to make the transfer after all corporate donations are received.

6. LTC 2009 Conference:

- E. Susemihl and J. Lyver will be attending
- E. Susemihl has updated the SERAD poster and it was provided to ASME 2 weeks ago.
- Unknown if SERAD will have to present a business plan at the LTC. Should hear in early 2009.

7. IMECE 2009:

- V. Volovoi was not able to participate in the EC meeting. J. Etherton has contacted V. Volovoi and asked him to update the EC via e-mail within the next few weeks.

Note: V. Volovoi provided a summary of his work to find a vice-chair for the SERAD sessions at IMECE 2009. They are included as Attachment 2.

8. SERAD Website:

- J. Etherton reported that the new SERAD website has been posted. Still looking for a webmaster for the site.

9. E&TM Report: :

- P. Prassinis reported that his nomination to be Chair of the TCOB has been submitted and will be voted on at the Congress of Divisions in March.

10. Other Business:

- SERAD participation in GEMC was discussed.

11. Next EC Member: Friday, March 13, 2009 @ 11:45am to 1pm via telecom

12. Meeting Adjournment: The meeting adjourned at 12:40 pm (EST).

Attachment 1: Edited GEMC Notes from C. Bui (1/22/09)

1. The GEMC is intended to be a paper-free conference. Programming will consist of presentations, panel sessions, tutorials, case studies, networking events, and other innovative knowledge and professional exchange forums. This is a break from the traditional ASME conference, and will focus on industry. We need to discuss the SERAD award at some points and let them know our desire.
2. The GEMC committee would love to have SERAD, if your committee is interested, to deliver a SERAD award at the GEMC. Currently, there are plans to deliver (2) Management Division Awards, (1) T&S Division Award, and (1) Engineering & Technology Management Group award, and hope to include one from SERAD. The selection process for each award would stay the same as it currently is... These would be existing or previously given awards.
3. Formal marketing & promotional launch is coming very soon. The conference is scheduled to go through the Technical Conferences Committee at the end of the month, and once approved, will be launched.

Attachment 2: Edited IMECE 2009 Notes from V. Volovoi (1/26/09)

A brief update on the status of vice-track chair for IMECE 2009.

We have three candidates who were kind enough to volunteer with their services:

1. W. R. (Bill) Byrd, PE: President of RCP Inc. <http://www.your-rcp.com/> He has been on the API Pipeline Conference planning committee. His firm conducts risk analysis and integrity management work for energy companies, and he wanted to get more involved in ASME activities for some time.
2. Mahmood Ronaghi, MSME, MSAE, MBA Research Safety Engineer N.I.O.S.H. Since it looks like he worked together with our esteemed chair, John is probably in a better position to characterize him.
3. Stephen A. Batzer, Ph.D., P.E. Engineering Institute Farmington, AR He was a co-chair of the Auto Safety topic for IMECE 2008 and I can testify to his good organizational abilities and strong motivation. However, as was discussed at the congress, there was a concern about the neutrality of the group of the technical witnesses in the lawsuits against automotive companies that he represents.