

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting Thursday, March 13, 2009

Executive Committee 2008 – 2009		
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1. Attendees:

- Executive Committee: John Etherton, Enrique Susemihl, Curtis Smith, and John Lyver, Vitali Volovoi
- Other: Tom Wendt (AMSE – Wisconsin)
- Excused: Chinh Bui

2. **Call to Order:** The meeting was called to order at 11:47am (EDST). Meeting was via conference call.

3. **Meeting Minutes:** The meeting minutes from December 10, 2008 were approved as written with a minor editorial correction.

4. Action Items List:

- SERAD bylaws and operations plan needs to be approved by the TCOB.
 - J. Etherton made the final edits in early January and forwarded them to TCOB/John Bozewick for finalization. J. Etherton will call J. Bozewick for an update.
- V. Volovoi to get W.R. Byrt access to the 2009 IMECE as the SERAD Vice-Chair.
- All EC Members are to ask employers for contributions to SERAD student design awards.

- Contacts are in progress and will be included in the minutes when they are finalized.
- P. Prassinis and J. Etherton to put together a listing of past IMECE SERAD Panel meetings and forward that to E. Susemihl so he can make a decision on the 2009 IMECE SERAD Panel Session.
 - Work is continuing.
- All of EC think about award that could be presented at the Global Engineering Management Conference (GEMC) conference for work in the Safety management area and provide thoughts to C. Bui.
 - C. Bui was not able to attend the EC, item held over
- C. Bui to put together a 'flyer' for SERAD membership on the GEMC conference for J. Etherton to circulate to SERAD membership.

Note: C. Bui provided details on the GEMC. They are included as Attachment 1.
- T. Wendt will ask ASME Financial staff on how money from IMECE (and the like) is dispersed to the Divisions.
- E. Susemihl will forward the internal spreadsheets he kept when he was the SERAD Treasurer to C. Smith.

5. Treasurer's report:

- C. Smith will make a ~\$3,100 fund transfer from SERAD account into the SERAD student awards account.

6. LTC 2009 Conference:

- E. Susemihl and J. Lyver attended LTC '09.
- SERAD poster was displayed at the LTC '09.
- E. Susemihl attended the Advanced Leadership track:
 - He reported that he is working on updating the Strategic Plan updates for SERAD by April.
- J. Lyver attended the ASME 101 track:
 - He reported that he has discussed with the Pressure Vessels and Piping Division on doing some inter-division work. He was asked to follow-up on this with PVP Division. Send E-mail to J. Etherton for sending out an E-mail to SERAD members on the proposed inter-divisional work.
 - He reported on some discussions on thoughts on the Student Paper competition at IMECE.

7. IMECE 2009:

- V. Volovoi reported that as of this morning SERAD had the following submitted for IMECE 09:
 - 18 abstracts in 17-1 (Safety Engineering)
 - 6 abstracts in 17-3 (Risk Analysis)
 - 11 abstracts in 17-4 (Reliability Methods)
 - 2 abstracts in 17-5 (Process Safety)
 - 37 abstracts total. [Note: There were 38 abstracts submitted for IMECE 2008 plus the 24 Automotive Safety abstracts that were received later in the spring.]
- Deadline for submission has been extended to March 17.
- V. Volovoi is gathering names for topic/session chairs.

- V. Volovoi got confirmation from Mr. W.R. Byrt that he will serve as the 2009 IMECE SERAD Vice-Chair.

8. Global Management Conference:

- C. Bui was not able to attend. T. Wendt reported that the planning is proceeding very well.

9. E&TM Group Report:

- P. Prassinis was not able to attend.

10. Other Business:

- None.

11. Next EC Member: Thursday, May 7, 2009 @ 11:45am to 1pm via telecom

12. Meeting Adjournment: The meeting adjourned at 12:48 pm (EDST).