

# American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

## Executive Committee Meeting February 9, 2010

Executive Committee 2009 – 2010		
<p><b>Enrique A. Susemihl</b> <b>2009-2010 Chair</b> Retired, FM Global 7025 Brassfield Drive Cumming, Georgia 30041 T: 770-696-4748 C: 781-591-9233 E: esusemihl@hotmail.com</p>	<p><b>Chinh T. Bui</b> <b>1<sup>st</sup> Vice Chair</b> Manager of Product Safety &amp; Reliability Hamilton Sundstrand Company 1 Hamilton Road Windsor Locks, CT 06082 T: 860-654-3028 F: 860-660-3051 E: chinh.bui@hs.utc.com</p>	<p><b>Curtis Smith</b> <b>2<sup>nd</sup> Vice Chair</b> Distinguished Staff Engineer Idaho National Laboratory Idaho Falls, ID 83415-3850 T: 208-526-9804 F: 208-526-2930 E: Curtis.Smith@inl.gov</p>
<p><b>John W. Lyver, IV</b> <b>3<sup>rd</sup> Vice Chair, Treasurer</b> Manager, Nuclear Flight Safety Assurance NASA Headquarters 300 E Street, SW Washington, DC 20546-0001 T: 202-358-1155 F: 202-358-3104 E: JLyver@NASA.GOV</p>	<p><b>Jim Harris</b> <b>4<sup>th</sup> Vice Chair, Secretary</b> Research Safety Engineer Division of Safety Research National Institute for Occupational Safety and Health (NIOSH) 1095 Willowdale Rd. MS- G800 Morgantown, WV 26505 T: 304-285-6120 F: 304-285-6047 E: JHarris@cdc.gov</p>	

### Attendees:

- Executive Committee: Enrique Susemihl, Chinh Bui, Curtis Smith, John Lyver, Jim Harris
- Other: Bill Byrd, Tom Wendt (ASME – Wisconsin)

1. **Call to Order:** (E. Susemihl) The meeting was called to order at 8:35am (EST). Meeting was conducted by teleconference.
2. **Review/adoption of minutes from Jan 5, 2010:** (J. Harris) Latest draft minutes were approved as written.
3. **Treasurer's report:** (J. Lyver)
  - General account and Student Design Contest accounts are still separate at this point. T. Wendt requested that these be combined in December. **Action Item: T. Wendt will follow-up with ASME on why accounts have not been combined.**

- Balances in SERAD general account and Student Design Contest account were reported.
- T. Wendt stated that it could be ~ 6 months before IMECE 2009 funds are transferred to SERAD general account.

#### 4. Review of action items list (E. Susemihl)

- B. Byrd can now send email to SERAD list.
- March 1, 2010 is abstract deadline for IMECE 2010.
- T. Wendt is helping locate ASME contact for inter-association relations. He has identified Mike Michaud (phone: 212.591.8471, email: [michaudm@asme.org](mailto:michaudm@asme.org)).

#### 5. Leadership Training Conference (LTC) and Congress of Delegates (COD): (C. Bui and J. Harris)

- C. Bui and J. Harris are both registered.
- *Action Item: E. Susemihl will send C. Bui draft of annual plan.*

#### 6. IMECE 2010: (B. Byrd)

- Two Technical Vice-Chairs have been chosen after EC review: 1<sup>st</sup> Technical Vice-Chair – John Wiechel, 2<sup>nd</sup> Technical Vice-Chair – Clarence Ross, Jr. The intent is that we establish a succession plan where John Wiechel will be Technical Chair for IMECE 2011 and Clarence Ross, Jr. will be Technical Chair for IMECE 2012. *Action Item: B. Byrd will let all candidates know EC decision and will encourage all to stay active in IMECE 2010 by serving as reviewers, session organizers, etc.*
- Four abstracts have been received to date in the SERAD Track. No “cross-over” abstracts (abstracts jointly sponsored by multiple tracks) have been received to date.
- Tutorials: *Action Item: B. Byrd will check with Technical Vice-Chairs concerning tutorials at IMECE 2010.* They may be interested in conducting/organizing tutorials.
- Dinner organization: J. Lyver is leading this. He commented that the IMECE 2010 website is not clear as to fees, location, and other specifics. *Action Item: T. Wendt will check with ASME Events staff on this. Action Item: J. Lyver will check with Steven Crane (ASME Events, 212.591.8258) regarding lunch vs. dinner options and report back to the EC.* We may want to have the event at a nearby restaurant or reserve a room for lunch at the conference site.
- Student Design Contest: E. Susemihl contacted Brian Brady who is leading this for 2010. (NOTE: J. Lyver is not leading or involved with the 2010 Student Design Contest. Brian decided to continue leadership of this in 2010.) Brian has indicated that he would like someone new to lead this in the future. Perhaps one of the candidates for Technical Vice-Chair would be interested in helping with this in the future. *Action Item: E. Susemihl will contact Brian about who the current sponsors are. A new email will go out that clarifies the previous Student Design Contest email.* The previous email listed NIOSH as a sponsor. J. Harris is fairly certain that NIOSH has not contributed funds during the 2010 cycle. J. Harris recommended not listing sponsors at all on the initial email. Sponsors can be recognized in other ways (e.g. at the awards lunch/dinner?).

#### 7. Annual plan for 2010/2011: (C. Bui/E. Susemihl)

- *Action Item: E. Susemihl will send draft annual plan to EC in next week or so. Action*

***Item: C. Bui will email T. Wendt about the e-mail request for Engineering & Technology Management Group (ETMG) annual report by March 1, 2010.***

**8. Development plan:** (E. Susemihl)

- Two-page document went to all EC previously. ***Action Item: E. Susemihl will revise the Development Plan for presentation to Philip DiVietro's (ASME) group. Comments on this revision will be due in approximately one week.***
- The SERAD newsletter was mentioned, and J. Harris asked how often it was published. It has been difficult in the past to get articles for the newsletter (Ward Baun is the newsletter editor). J. Harris suggested that we try to publish even if we lack technical articles. In that case the content would be information on upcoming SERAD and ASME events. ***Action Item: C. Bui will contact Ward about the newsletter.***

**9. Update on other ASME committees:** (All)

- C. Bui is chair of the Strategic Planning Committee (SPC). They are working on a roadmap or process for risk assessment of new ASME endeavors.
- C. Smith is a member of the Committee on Division Operations and Training (CDOT). They are currently discussing the PeerLink system. The next meeting is at the Congress of Divisions.

**10. Other business:** (All) none

**11. Next SERAD EC Meeting:** (All) 04/06/2010 8:30-10am EST via teleconference

**12. Adjourn:** Meeting adjourned at 10:00am EST.