

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting September 14, 2010

Executive Committee 2010 – 2011		
<p>Chinh T. Bui 2010-2011 Chair Manager of Product Safety & Reliability Hamilton Sundstrand Company 1 Hamilton Road Windsor Locks, CT 06082 T: 860-654-3028 F: 860-660-3051 E: chinh.bui@hs.utc.com drbuic@cox.net</p>	<p>Curtis Smith 1st Vice Chair Distinguished Staff Engineer Idaho National Laboratory Idaho Falls, ID 83415-3850 T: 208-526-9804 F: 208-526-2930 E: Curtis.Smith@inl.gov curtis.lee.smith@gmail.com</p>	<p>John W. Lyver, IV 2nd Vice Chair Manager, Nuclear Flight Safety Assurance NASA Headquarters 300 E Street, SW Washington, DC 20546-0001 T: 202-358-1155 F: 202-358-3104 E: JLyver@NASA.GOV</p>
<p>Jim Harris 3rd Vice Chair, Treasurer Research Safety Engineer Division of Safety Research National Institute for Occupational Safety and Health (NIOSH) 1095 Willowdale Rd. MS-G800 Morgantown, WV 26505 T: 304-285-6120 F: 304-285-6047 E: jrh6@cdc.gov jimandaimieharris@frontier.com</p>	<p>W. R. (Bill) Byrd 4th Vice Chair, Secretary President RCP Inc. 801 Louisiana St., #200 Houston, TX 77002 T: 888-727-9937 F: 713-655-8083 E: wrb@rcp.com</p>	

Attendees:

- Executive Committee: Chinh Bui, John Lyver, Jim Harris, Bill Byrd
- Other: Marian Heller
- Not able to attend: Curtis Smith,

1. **Call to Order (C. Bui):** The meeting was called to order at 11:00 am (EST). Meeting was conducted by teleconference.
2. **Review/adoption of minutes from August 3, 2010 (all):** Latest draft minutes were approved.
3. **Treasurer's report (J. Harris):** Jim now has access to the financial part of the website, but hasn't been able to use Crystal Reports to do any analysis. Pursuant to Chinh Bui's discussion with Bill Doerr, FM Global has agreed to make a \$1,000 contribution for the luncheon and the student design contest, and will send the check directly to Jacinta. ASME

still has not combined the two contributions accounts.

- a. Marian H. will send the account numbers to Chinh B., who will send a written request via e-mail to M. Heller, to request in writing that the accounts be combined.
- b. Jim H. – work with tech support to get Crystal Reports working.

4. Review of action items list (all): The action item list from the prior meeting was reviewed and updated. The open Action Items have been incorporated into these minutes, as sub-bullets under their appropriate headings.

5. IMECE Technical Coordination (W. Byrd): All sessions have been scheduled, all papers have been accepted, and all presenters have registered for IMECE 2010. There will be 40 presentations in 8 sessions, plus one presentation in a plenary session on Monday afternoon. Pete Prassinis will coordinate Topic 17-4 for Shuzhen, who will be unable to attend. The final session schedule is given below, with the coordinators shown.

	8:00 am	9:45 am	1:00 pm	2:45 pm	4:30 pm
Monday				17-3-3 (plenary) Curtis S.	
Tuesday	17-3-1 Curtis S.	17-3-2 Curtis S.	17-4-1 Pete P.	17-5-1 Chinh B.	17-5-2 Chinh B.
Wednesday	17-3-4 Curtis S.			17-2-1 Jim H.	17-2-3 Jim H.

- a. W. Byrd will check with Curtis to make sure he can attend the plenary session on Monday, or Byrd will cover it.
- b. W. Byrd will respond to the IMECE 2011 coordinator about our desire to continue track 17 as-is in 2011, with the possible addition of other topics if ASME decides to consolidate those into our track.

6. IMECE EC Meeting / Awards (Lyver / Heller): We will have a luncheon instead of a dinner at this year’s IMECE Congress, and will not have a special speaker. We have no sessions scheduled immediately before or after the luncheon, which will give us plenty of time.

- a. The SERAD EC face-to-face meeting during IMECE was tentatively scheduled for 4 pm on Tuesday, Nov. 16. That conflicts with session 17-5-2. M. Heller will attempt to reschedule it for 6 pm on Tuesday the 16th.
- b. C. Bui has completed the arrangements for the awards for the outgoing chair, the IMECE chair, and the student awards. The student award still shows a

sponsorship by NIOSH, and he will try to correct that.

- c. J. Lyver will finalize the IMECE 2010 awards event with Stephen Crane, and get a budget and estimated attendance. We won't be able to get an accurate headcount until early October. There will be no minimum charge for the luncheon itself.
- 7. Student Design Contest (Lyver / Brady):** 13 teams applied for the student design contest. The first place team will get \$2,000, and their advisor \$500. The second place team will get a plaque. NIOSH is not able to do a sponsorship this year, but Jim H. will request one for 2011. FM Global made a contribution as mentioned above.
 - a. J. Lyver will work with Brian Brady to ensure that the winning team is prepared to make a presentation about their project at the SERAD awards luncheon.
 - 8. Newsletter and other initiatives (W. Baun):** Ward Baun was unable to participate in this call. Chinh B. will follow up with him concerning plans to continue the SERAD newsletter and to participate in future EC meetings.
 - 9. Update on the Energy Challenge (C. Bui):** This effort is ongoing.
 - 10. Update on Other Committees (all):** Chinh B. is now the chair of the Strategic Planning Committee. Chinh B. has sent a spreadsheet to the EC with various committee openings. EC members should contact him if they want to become involved in any of these positions. Chinh B. and Curtis S. will attend the Congress of Divisions on 9/24/2010. W. Byrd has been nominated as Treasurer of the Pipeline Systems Division.
 - 11. Other Business (all):** none.
 - 12. Next EC Conference:** The next conference call is scheduled for Tuesday, October 12, at 11 am Eastern time, for 1 hour. Topics of discussion will include:
 - a. Various ways to increase income to SERAD, in order to fund additional future activities.
 - b. Enhancements to the student awards process to increase participation.
 - 13. Adjourn:** The teleconference adjourned at 11:40 am EST.