

**ASME International  
Technology & Society Division  
Executive Committee Meeting  
June 10, 2003 - by teleconference**

**Minutes – APPROVED June 10, 2003**

**Meeting Leader:**

Kenneth Horne                      khorne@asme.org                      Executive Committee Chair

**Other Executive Committee Members:**

Hiroshi Honda                      HondaH9876@aol.com                      Present

**Other Attendees:**

Bob Simmons                      bsimmons@pppl.gov                      E&TM Vice President

**AGENDA:**

- 1. Determine current executive committee positions, remaining terms for existing executive committee members and remaining position vacancies and their remaining terms.**
  - 1.1. Simmons directed the committee to follow the 1978 bylaws until such time that documents demonstrating proper approval of the later ~1993 bylaws, recently discovered by Kate Ingle Rosario, Nominating Committee Chair, are obtained and verified.
  - 1.2. Simmons stated that the official ASME membership record is the controlling document for determining when current executive committee member terms expire. According to this document, Honda and Horne both began their executive committee term in 2000, and both expire in 2005. Any information contrary to this (including information discussed at the previous Nominating Committee meeting), is superceded by this document.
  - 1.3. Horne indicated that he was mistaken in his understanding of Honda's term and regrets the error. Horne further stated that he will review the membership record and have staff support make corrections as appropriate to ensure an accurate record.
  - 1.4. Horne stated that he had accepted an appointment by Simmons to serve an additional year in the capacity of Chair during the operating year 2003-2004.
  - 1.5. Honda stated that he had accepted an appointment by Simmons to serve an additional year in the capacity of Vice Chair during the operating year 2003-2004.
  - 1.6. Horne stated that, therefore, the following positions and terms, per the 1978 bylaws, are vacant for the 2003-2004 operating year: Secretary (three years term remaining), Treasurer (four years term remaining) and Member At Large (five years term remaining).

## **2. Appoint candidates to fill the three vacant committee positions.**

2.1. Horne stated that the committee had received a recommendation of one candidate for each of three committee positions from Ingle-Rosario, Nominating Committee Chair. He further stated that this slate had been approved unanimously by both the committee as well as by six general committee members:

- Robert Kennedy            Operations Vice Chair
- Thomas Gardner        Administrator
- Byron Newbury         Member at Large

2.2. Horne stated that the recommended position titles did not match the 1978 bylaw-defined titles for the committee, nor did they obviously match the current vacancies. He also stated that term limits for these vacancies were also not specified in the recommendation.

2.3. Horne moved, and Honda seconded, a motion to convert the recommendation received from Ingle-Rosario into the following slate with defined term limits:

- Robert Kennedy        Secretary                    3 years
- Thomas Gardner       Treasurer                    4 years
- Byron Newbury        Member at Large            5 years

2.4. The committee voted unanimously to accept the motion.

2.5. Horne moved, and Honda seconded, a motion to elect three candidates to fill the vacant positions on the committee beginning in the operating year 2003-2004.

- Robert Kennedy        Secretary                    3 years
- Thomas Gardner       Treasurer                    4 years
- Byron Newbury        Member at Large            5 years

2.6. Horne stated that he would contact each candidate to confirm their acceptance, but that their self-nomination already indicated they would accept if elected.

2.7. Honda stated that he approved of these candidates to fill the vacancies

2.8. The committee voted unanimously to accept the motion.

## **3. Clarify future committee succession.**

3.1. Horne observed that the committee had agreed on the following committee membership, roles and remaining terms for the 2003-2004 operating year:

- Kenneth Horne         Chair                         2 years (2005)
- Hiroshi Honda         Vice Chair                 2 years (2005)
- Robert Kennedy        Secretary                    3 years (2006)
- Thomas Gardner       Treasurer                    4 years (2007)
- Byron Newbury        Member at Large            5 years (2008)

3.2. Horne further observed that the bylaw specified rotation was now fully reinstated except for the position occupied by Horne. This position was intended to be occupied by a committee member with one year remaining in their term, but would, according to the current situation, be occupied by a committee member with two years remaining.

3.3. Horne stated that, during this meeting, he is submitting his resignation, in advance, so that his executive committee membership now expires at the end of the 2003-2004 operating year.

3.4. Honda accepted Horne's advance resignation.

3.5. Horne observed that the committee membership, roles and remaining terms for the 2003-2004 operating year are now understood as follows:

- Kenneth Horne                      Chair                                      1 year (2004)
- Hiroshi Honda                      Vice Chair                                      2 years (2005)
- Robert Kennedy                      Secretary                                      3 years (2006)
- Thomas Gardner                      Treasurer                                      4 years (2007)
- Byron Newbury                      Member at Large                                      5 years (2008)

3.6. Horne further observed that the committee membership, roles and remaining terms for the next, 2004-2005, operating year would therefore appear as follows, as specified by the 1978 bylaws:

- Hiroshi Honda                      Chair                                      1 year (2005)
- Robert Kennedy                      Vice Chair                                      2 years (2006)
- Thomas Gardner                      Secretary                                      3 years (2007)
- Byron Newbury                      Treasurer                                      4 years (2008)
- (new member)                      Member at Large                                      5 years (2009)

**4. Advise E&TM Operating Board of the new committee appointments, committee member positions and remaining term limits.**

4.1. Horne stated that Simmons had instructed the committee to forward its appointments for vacant positions to the E&TM Operating Board for ratification.

4.2. Horne moved, and Honda seconded, a motion to forward the following committee membership slate and remaining terms to the E&TM Operating Board for ratification:

- Kenneth Horne                      Chair                                      1 year (2004)
- Hiroshi Honda                      Vice Chair                                      2 years (2005)
- Robert Kennedy                      Secretary                                      3 years (2006)
- Thomas Gardner                      Treasurer                                      4 years (2007)
- Byron Newbury                      Member at Large                                      5 years (2008)

4.3. The committee voted unanimously to accept the motion.

4.4. Horne stated that he would forward the slate to Bob Simmons, Chair of the E&TM Operating Board, in time for consideration at its next meeting.

**5. Adjournment**