



# YOUNG ENGINEERS FORUM

## Effective Presentations and Communications in the Workplace

Sunday, November 16, 2003

▶ Omni Shoreham Hotel  
2500 Calvert Street NW (at Connecticut Ave)  
Washington, D.C. 20008

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### ▶ Effective Presentations and Communications in the Workplace

FEATURING

MODERATOR **SCOTT WALTHOUR** PROJECT MANAGER, META ENGINEERING, P.C.

8:00am	Registration opens
9:00-9:05am	OPENING REMARKS – WELCOME
9:10-9:55am	<p><b>THE BUSINESS OF ETHICS: WHY SO MANY SMART PEOPLE DO SUCH DUMB THINGS</b> Patrick J. Kuhse, Speaker/Consultant on Business Ethics</p> <p>Patrick will discuss his personal journey from prominence to prison, as well as lessons on moral and ethical dilemmas, key warning signs, and the critical thinking errors leading to white-collar crime.</p>
10:00-10:15am	Break
10:20-Noon	<p><b>PROJECT MANAGEMENT/LEADERSHIP – A LOOK AT THE BASICS</b> Ronald Saporita, P.E., Vice President, Wilson Management Associates, Inc.</p> <p>Engineers are involved in a wide variety of educational and industrial development activities. The conduct of the work involves the application of multiple tasks and resources to achieve certain cost, scope and time goals. This presentation will discuss Project Management in terms of the basic principles, tools necessary for success and challenge you with the differences</p>

	between being a project manager or a project leader.
12:05-1:15pm	Lunch (on your own)
1:20-2:05pm	<p><b>WIN-WIN CAREER NEGOTIATIONS: PROVEN STRATEGIES FOR GETTING WHAT YOU WANT FROM YOUR EMPLOYER</b> Peter J. Goodman, Career Specialist</p> <p>The presentation includes an introduction to negotiations, providing an overview of the negotiation process and the skills that are essential for negotiating success. Then as the negotiations process begins, it will address the specifics of negotiating the different elements of the employment agreement, from salary and stock option discussions through annual reviews, including real-life examples from leading executives.</p>
2:15–3:00pm	<p><b>DELIVERING WINNING PRESENTATIONS!</b> Richard L. Sullivan, Director of Learning and Performance Support, JHPIEGO –An Affiliate of Johns Hopkins University</p> <p>This highly engaging presentation will look at how to deliver winning presentations. Participants will learn how to reduce their anxiety, use effective verbal and nonverbal communication techniques and summarize a presentation. Join us for what promises to be an interesting and informative presentation.</p>
3:05-3:25pm	Break
3:30-3:45pm	<p><b>PANEL DISCUSSION – INDUSTRY PERSPECTIVE: CHARTING YOUR CAREER IN AN EMERGING MULTIDISCIPLINARY ENGINEERING ENVIRONMENT</b></p> <p>Advancing technologies are rapidly challenging the way industry streamlines its business practices. Gain a perspective on how emerging multidisciplinary work environments are re-defining the engineering profession and your career path from our panel of experts.</p> <p><b>Panelists:</b>  William F. Mitchell, President &amp; CEO, Environmental Tectonics Corporation (ETC)  John F. Elter, Ph.D., Vice President, Research &amp; System Architecture, Plug Power, Inc.  Katie U. Vandergriff, President and Co-Founder, MK Technologies Corporation  Marc Goldsmith, P.E., Management Consultant</p>
5:00-6:00pm	RECEPTION