

**DRAFT AGENDA - COMMITTEE ON EARLY CAREER DEVELOPMENT (CECD)**  
**IMECE 2005 – SATURDAY, November 5, 2005**  
**Disney World - Orlando, Florida**  
**Meeting Room: Oceanic 1**  
**8:00am – 5:30 pm**

I.	Call to Order & Introductions	8:00-8:15	McHugh
II.	Approval of the Agenda	8:15-8:25	McHugh
III.	Approval of Minutes	8:25-8:30	McHugh
IV.	Chair's Comments, "The Norms", Outstanding Action Items	8:30-8:55	McHugh
V.	Project Reports & Actions		
a.	Approval of CECD Operation Guide	8:55-9:05	McHugh
b.	Determine standing committee members Technical, Career, Professional	9:05-9:15	McHugh
d.	YE Initiative - Stakeholders Workshop Report	9:15-9:30	McHugh/Ahlen
<b>Break 9:30am-9:45am</b>			
V.	Project Reports & Actions (Continued)		
e.	<b>YE Initiative</b> - Stakeholders Recommendations: Breakout Feedback Sessions with CSD & SSC	9:45-11:15	McHugh/Standing Cmte Leaders
f.	<b>YE Initiative</b> - Breakout Session Report-out & Discussion	11:15-Noon	Standing Cmte Leaders
<b>Lunch Noon – 1:15pm</b>			
V.	Project Reports & Actions (Continued)		
g.	<b>YE Initiative</b> - Focus New/Improved Programs & Services	1:15-3:00	McHugh
h.	<b>YE Initiative</b> - New/Improved Programs & Services: Top Recommendations(w/path forward to deliverables)	3:00-3:15	McHugh
f.	"Unwritten Laws" – Feedback to Old Guard	3:15–3:30	McHugh
g.	2005 Young Engineers' Forum	3:30-3:40	Walthour
h.	2006 Young Engineers' Forum	3:40-3:50	Walthour
VI.	Early Career Publications: Updates & Performance	3:50-4:10	Hasan
a.	ME Today		
b.	Early Career Fast track		
c.	ASME CareerLife Guide		
d.	ASME Professional Practice Curriculum		Bentow
VII.	Elections – (SSC Representatives, Vice Chair, Member)	4:10-4:55	McHugh
a.	Vice Chair (1)		
b.	Members at Large (?)		
c.	SSC Representative (1)		
VIII.	Meeting Wrap-up	4:55-5:30	McHugh
a.	Parking Lot Issues		
b.	New Business		
c.	Review of Action Items & Delegation		
d.	Next Telecon/Meeting		
IX.	Adjournment	5:30pm	McHugh