

•OP Guide Complete

- Chair of the I&C Committee as presiding officer
- Recognition & Honors Focus
- Electronic Communications/Web Page Focus
- Communities of Practice (“CoP”) Focus
- Printed Media & Public Information Focus
- Member at Large – focus determined by Chair
- Advisor to the Committee

Responsible for:

- The flow of information, publicity and communication
- Facilitation of K & C unit recognitions and honors
- Facilitation of K & C appointments to other the Society units and external organizations

Communications Immediate Concerns

- Webcast to member units 11/30, 12/1, 12/2
 - Need to get invitation to attend to all unit leaders
 - Division Leaders
 - Section Leaders
 - TGL
 - DL
 - E-mail alone only partially effective
 - Personal contacts where possible from leadership or staff

Communications Immediate Concerns

- Accurate list of leaders essential – including student leaders.
- Unit Leaders Spring Conference Attendance (LTC)
- Communications plan for future issues