

To: Hank Cook, Chair, K&C Rep and Governance Committee
From Scot MacEwan – Thursday evening June 15 2006

Here is a summary of R&G Governance Subcommittee activities and situations for the past year.

BY-LAW:

K&C By-Law B 5.6 was written in the latter part of 2004 and early 2005, and approved by the Board of Governors on about April 8, 2005.

Since then, responsibility for Honors and Awards has been transferred from the Information Committee to us on R&G, plus, the text about the exact method of Committee Chair “appointments” needed attention. A tidy-up language revision to By-Law B 5.6 was put before the K&C Board in early June 2006 for approval, and upon approval this will be submitted to the Governors for review and acceptance.

OPERATION GUIDE:

After a few false starts, we were given the Governors’ very admirable template “guidelines.doc” for writing a **K&C Operation Guide** in July 2005. Each component of the K&C Board contributed Sections to the Operation Guide, over rest of the Summer and the early Fall of 2005, and each Section, when completed, was voted-on during regular K&C Telephone Conferences.

The Guide is Web-based, has direct Web access to key Society documents through-out, and is navigated internally using Web technology. We believe this is the first use of this technique within ASME.

The first version of the Operation Guide was presented to the K&C Board at Congress, November 2005, and included all Sections except for Global Communities, which was unavoidably late.

The Operation Guide, sans Global Section 6, was posted on the ASME K&C Governance Web Site in mid-March 2006.

The Operation Guide, sans Global Section 6, was submitted to the Governors’ Committee on Rules on March 25, 2006. Rules’ comments were received back in mid-May 2006 and provided more clarity on a lot of things. Glad for the input. We edited to match.

Section 6 of the Operation Guide, **Global Communities**, has been championed by Global Acting Vice Chair Lynden Davis, starting in early March 2006, and by mid-June, all Global Sections and Appendices have been approved by the K&C Board. Lynden Davis is to be commended for championing this.

We intend to have the June 2006 Operation Guide posted on the Web before the Summer Annual Meeting. The June 2006 Operation Guide was submitted to Betty Bowersox and

Warren Leonard of the Governors' Committee on Rules for review and recommendations on June 15 '06.

Everyone deserves great thanks for contributing Sections to the Operation Guide. We thank everyone for the input and suggestions.

HONORS AND AWARDS:

Honors and Awards was transferred from the Information and Communications Committee to the Rep and Governance Committee at the Spring 2006 Leadership Training Conference. Our By-Law and Operation Guide will reflect this re-assignment of responsibility.

The prerequisite to nominate members for Dedicated Service Awards was extended to the Global District Leaders and Technical Group Heads, in April 2006, by the Committee on Honors. We are awaiting the Governors' acceptance of this, which is expected during the Summer Meeting. Upon receipt of confirming and explanatory documents, we will adjust our Operation Guide to match.

K&C Board Members and the Global and Technical Leaders will be re-encouraged, at the Society Annual Meeting in June, of the need to make their FY 2006 DSA Nominations.

NOMINATING COMMITTEE:

We detected a certain hesitancy or delay by some of the Boards of K&C, in getting their 2006 – 07 ASME Nominating Committee Member and Alternates named and submitted. It took a large number of repeated reminders and memo's to make this happen. Boards are encouraged to get an earlier start on this next year. Might be a good idea to have this all finished at a Congress instead of waiting until after the Spring Training Meeting the next year.

SENIOR VICE-PRESIDENT ELECTION:

This election is slated for June 20, 2006. Two candidates are on deck for a term running 2007 – 2009. We are using a "Candidate Hot Line" group e-mail system, so that questions and answers about the election can be given to everyone simultaneously.

STUDENT SECTIONS:

We are working with Lynden Davis of Global to establish a revised "Petition for New Student Section" Form, which will reflect the new District structure. Form gives more flexibility in the formation of International student sections, based on practical experience. When approved by Global Communities, the form will be posted on the ASME Web for all to use.

INACTIVE SENIOR SECTIONS:

There is a possibility that some Senior Sections may go truly "inactive" and have their affairs placed under the administration of their Districts or neighboring Sections. We are in consultation with Global Communities as to how best "define" and administer that unhappy circumstance, with Op Guide text as needed.

ASME POLICIES:

K&C, like all Sectors, is assigned certain ASME Policies to administer and keep current. It is good practice to review about a third of these each year.

At Congress 2005, we surveyed to see which ASME Policies deserve current attention. This was a show-of-hands survey and was nick-named “Eat Your Spinach.” The Policies calling for the most immediate attention were about Section Financing and Dues structure. These topics have indeed received K&C attention over this last year and are up for discussion and decisions at the “Summer” Meeting. According to the “Eat Your Spinach” Survey, we are working where we need to be.

LANGUAGE ALERT:

We are advised that it isn’t totally appropriate to say “Summer” Annual Meeting, as, we are a global Society and it is not always Summer in the Southern Hemisphere. A more precise term is “second business meeting of the year,” so if you see this expression, it means the ASME Meeting in June.