

Nominating Committee

Drawing its Membership from the Sectors and through the Sectors from the Districts, Groups, Boards, and Committees making up the Society organizational structure, the Nominating Committee stands as a unique independent representative body. Its makeup, procedures, and activities address the single purpose of selecting individual Members competent and available to serve as Society officers.

Its Members are backed up by Alternates, virtually guaranteeing 100 percent Member participation at every Selection Meeting. Each Committee has the experience of the previous year's activities represented by 50 percent of the Members, and the stimulation of an influx of 50 percent of new Members. The wisdom and experience of past Presidents and the past Nominating Committee Chair and Secretary, as Advisors or Consultants, are available to the Committee in the Selection Meetings.

Obviously the effectiveness of the activity is critically dependent upon the individuals serving the Society as Members of this Committee. It is therefore a matter of great importance that each sector selects experienced individuals to represent a broad interest in their respective constituencies. Since these constituencies vary widely in definition by geographic boundaries, overlapping engineering fields, interrelated with such abstractions as communications, ethics, safety, standardization, etc., it is to be expected that the selection process will reflect the organizational formats serving those constituencies.

It is the responsibility of each of the five Sectors to develop procedures for the selection of nominees for Membership on the Nominating Committee, and for Alternates to the Members selected. It is also vitally important that the Sector procedures address the need for nominees for all of the Society offices required to be filled by the selection and election process.

Fundamental Principle

The offices shall seek the individuals; the individuals, or their supporters, should **not** seek the offices. This policy, tacitly accepted rather than stated in Society law, is the reason only one name is presented for each office to be filled. The following is a review of procedures followed to select a single nominee.

For the office to seek the individual, it needs some help from the constituency to be served. This constituency is represented by the Membership of the Nominating Committee, which is charged with the responsibility of making the selection of individuals to be nominated for the offices, from the listing of proposed nominees.

The constituency is more intimately represented by the Members of the various committees established by the organizational units of the Society for the purpose of identifying qualified and available persons for the offices to be proposed for consideration by the Nominating Committee.

Society Member participation in the nominee recruitment and proposal process is actively solicited in the Society publications, MECHANICAL ENGINEERING and ASME NEWS as well as the ASME Website, over a six-month period preceding the Selection Meeting. (See Appendix G)

Nominations and Proposals

The organizing procedures for the committees or nominating conferences responsible for the nomination of Members and Alternates for the Nominating Committee and for the identification of individuals to be proposed for Society offices vary to suit the organizational structure of the various Society units. The current Vice President of a unit, together with the Member for the unit, are responsible to assure that the unit identifies and proposes nominees in a timely fashion for President of the Society, Members-at-large of the Board of Governors, Vice Presidents of the unit in the year specified in Appendix D, and Voting Members of the Nominating Committee.

Plans for a nominee selection meeting should be made early in the Society year, so that those who are to be involved will have time to do their homework. It should be noted that the date for nominee proposals to be submitted to the Nominating Committee Secretary is April 15. The earliest communications should define the specific requirements and objectives of the committee, and call on the individual Members to survey local area or related organizational Membership rosters to identify individuals qualified for the offices to be filled.

Each committee or nominating conference should recognize a responsibility to identify potential nominees for President and for Members of the Board of Governors each year, even though there is no specific quota. In the year in which the unit Vice President is to be elected, at **least** two persons for that office should be proposed. The committee is also responsible for the nomination of its representative Member of the Nominating Committee (biennially) and the nomination of Alternates (annually).

Election of the Nominating Committee

Nominees for Members and Alternates are elected by the Society corporate Members at the Business Meetings.

Election of Society Officers

The election of Society officers is done by proxy form sent to the corporate Members of the Society at least 60 days prior to the First Business Meeting of the fiscal year. The official election takes place at the First Business Meeting of the fiscal year using the proxies and the individual votes of corporate Members attending the meeting.